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Date: 27 July 2012

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SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

Date: Monday 6 August 2012

Time: 3.30 pm

Venue: Warspite Room, Council House

Members:

Councillor Murphy, Chair

Councillor Bowyer, Vice Chair

Councillors Casey, Churchill, Gordon, James, Martin Leaves, Parker, Rennie, Stark and Stevens.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

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SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance by panel members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 8)

To confirm the minutes of the Support Services Overview and Scrutiny Panel held on 2 July 2012.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. SICKNESS POLICY REVIEW (Pages 9 - 24)

The panel will receive a report from the Assistant Director for HR and Organisational Development on an occupational health and sickness absence update.

6. SHARED SERVICES AND ICT UPDATE (Pages 25 - 60)

The panel will receive a report from the Assistant Director for Finance, Efficiencies, Technology and Assets and the Programme Director for ICT Shared Services on an update on ICT Investment (including Shared Services).

7. SCHOOL ACADEMY TRANSFER UPDATE (Pages 61 - 64)

The panel will receive a briefing report from the School Organisation, Access and Services to Schools Manager giving an update on Academies and Trust Schools.

8. TRACKING RESOLUTIONS AND FEEDBACK FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD (Pages 65 - 66)

To receive a copy of the panel's tracking resolutions and any feedback from the Overview and Scrutiny Management Board on issues which concern this panel.

9. WORK PROGRAMME (Pages 67 - 68)

To receive the panel's work programme for 2012 – 2013.

10. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.